

Bank Street Bistro and Brews

October Tour 2019

Welcome to OctoberTour 2019! OctoberTour is Historic Salisbury Foundation's largest fundraiser of the year and one of Salisbury's most prominent events. The following information will help prepare you for your participation in the 2019 Bank Street Bistro and Brews. Please read carefully and keep these first two pages for reference. The last page is a form to fill out and return, either by email, mail or in person at the HSF office at the Salisbury Depot, in order to register and assign you a location that suits your needs. We look forward to another successful year with your participation!

- **There is a fee from Historic Salisbury Foundation to participate. Vendors requiring electricity are asked to contribute \$50 and vendors not requiring electric are asked to contribute \$25. Please include this payment with your registration forms, or take it directly to HSF at the depot with 'Bank Street Bistro and Brews' on the Memo line.**
- Tour Dates and Times: October 12th (10am-5:30pm) and 13th (12-5:30pm). See section below regarding a wine wrap-up and reception Sat. evening.
- Set up begins at 8am Sat. morning in the 300 block of West Bank Street. We assign/coordinate your location on the street based on the varying needs, electrical and otherwise, of participants. Vendors have until 9:30 am to complete set up. You will be provided with an assigned spot prior to Saturday morning.
- There will be tables for guests, and live entertainment will be provided.
- Security will be provided overnight on Saturday from 7pm to 7am.
- Set-up reopens 9am Sunday morning.
- You may need a Temporary Food Vendor Permit from Rowan Co. Health Dept (\$50), and it is up to you to call them to make sure you meet all of their requirements. Contact: Randy Graham, 704.216.8529 or Greg McNeely Greg.McNeely@rowancountync.gov > **DUE TWO WEEKS PRIOR TO EVENT**
- We can have electrical hook ups for you if needed, but they are limited, and we will need to know 2 weeks ahead of time in order to assign you a location that suits your needs. Please indicate on your registration if you will need electricity.
- Please restrict your area to only what you really need.
- You can vend starting and ending at whatever times you wish, and set your own prices, but please help us and fellow vendors by giving us your very best estimation on times and offerings.
- Alcohol will again be among the offerings this year and will be sold in one location on the Hall House lawn Saturday afternoon, evening, and Sunday afternoon.

- The 'after hours' reception will continue again this year, for the talented Plein-Air artists that will be painting homes during the tour. The event will continue until **7pm**. The general public will stay for the October Tour After Hours and are welcome to engage artists during the reception. You are welcome to stay the entire time or leave early, but please do your best to accurately assess your intentions.

For all participants - civic organizations and food vendors - we encourage you to promote your business/organization's mission statement and messages consistent with that goal, but please refrain from being pushy or leaving your booth space to do so.

For any questions about this or any other concerns, please contact:

Leah Campion –, events@historicalsalisbury.org 704-640-6362

Vendor Registration OctoberTour 2019

Name of Organization/Business: _____

Address: _____

Contact Name: _____

Phone: _____

Email: _____

The following does not necessarily represent a commitment by you to serve any type of food, or be present during the hours you specify, but allows us to try and keep vendors from overlapping in their food offerings, as we strive to provide a consistent variety of food choices in a non-competitive environment.

What do you plan to serve/offer? _____

Will you need an electrical hook-up (food vendors only)? _____

Included check:

Yes _____ No, I will be mailing it separately prior to the event. _____

What times do you intend to be present/serving?

Saturday, Oct. 12th (10:00 - 5:30): _____

Sunday, Oct. 13th (Noon - 5:30): _____

After Hours Reception Saturday, Oct. 12th (5:00 - 7:00): _____

Please remember it is your responsibility to contact the Health Department for compliance with any permits necessary to participate.

Have you participated in Bank Street before? (circle one) Yes No

If yes, can you tell us what year(s)?

Please return to:

215 Depot Street, Salisbury, NC 28144

P.O. Box 4221, Salisbury, NC 28145

Fax – 704-636-2522